



# Memo

**To:** Planning & Zoning Commissioners  
**From:** Matthew (Matt) M. Tapp  
**Date:** September 29, 2011  
**Re:** **Case Status for #Oct. 11-115A – LDC Amendments**

---

**Dear Commissioners:**

Staff respectfully requests the tabling of case # Oct. 11-115A to the regularly scheduled November Planning & Zoning Commission (PZC) meeting on November 1, 2011. Staff needs more time to compile all of the many amendments into one document that can be easily interpreted by the Commissioners and general public.

As always, please contact me at the undersigned if you have any questions.

Respectfully,

A handwritten signature in blue ink that reads "Matt M. Tapp".

**Matthew (Matt) M. Tapp, AICP, MBA**  
**Director**  
Planning & Zoning Department  
Clay County, Missouri  
234 W. Shrader Street, Suite C  
Liberty, MO 64068

Phone | 816-407-3380  
Fax | 816-407-3381  
Email | [mtapp@claycogov.com](mailto:mtapp@claycogov.com)