

**Minutes of the Board of Director Meeting
Developmental Disabilities Resource Board of Clay County**

April 28, 2015

The meeting was called to order at 6:30 pm at the offices of the Developmental Disabilities Resource Board at 920 Kent Street Liberty, Missouri. The meeting was attended by Bob Boydston, Steve Elliott, Tom Bradley, Pat Schoenrade, Gary Steinman, James Gottstein and Brian O'Malley. Alan Naylor and Heath Roberts were excused.

Guests included:

Jill Bartlett	NEEC	Anita Hartman	CHS
Barbara Griggs	CCI	Jim Huffman	CCI
Randy Hylton	VSI	Mary Jill Webber	NTRC
Julie Grower	Immac	Bess Bonewits	TNC
Holly Wilmes	ESMW	Betsy Keleher	CCEADD
Jama Mahanes	KCRO		

Gary called the meeting to order, presiding in Heath's absence.

APPROVAL OF THE MINUTES

The minutes of the March Board meeting were reviewed by the Board Members. Pat moved the minutes be approved and Tom seconded the motion. The minutes were approved unanimously.

TRREASURER'S REPORT

Steve gave the Treasurer's Report for Target Case Management which showed a balance of \$672,468.00 with liabilities and equities of

\$672,468.00 as well. Income for the month was \$226,211.10 with expenses of \$195,076.55 for a net income of minus \$31,134.55. For the year income was \$665,184.00 and expenses of \$796,720.03 for a year to date loss of 141,536.03.

The DDRB Account shows a balance of \$9,376,282.82 assets and a like amount of liabilities/equity of \$9,376,282.82. Income for the month was \$225,272.02 with expenses of \$690,687.47 for a net income of -\$465415.45. Year to date income is \$4,230,163.60 with expenses of \$1,488,241.89 for a net of \$2,741,921.71. Upon completion Steve moved to accept the Treasurer's Report, Pat seconded and the motion passed unanimously.

ADMINISTRATIVE DIRECTOR'S REPORT

Brian added to his written report the minutes from the recent MACDDS meeting. We have been invited to a meeting at the courthouse to discuss the Tax Levy on May 1, 2015 and Tom and Steve have both offered to attend with Brian.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE – Gary Steinman

Gary reminded all the Board members to submit their information to the Missouri Ethics Committee as the deadline is approaching.

FINANCE COMMITTEE –STEVE ELLIOTT

Steve indicated that the Finance Committee could not make a recommendation to the Board regarding the Targeted Case Management contract without further discussion and a meeting with the CHS Staff leadership. That meeting has already been set up. However, a separate piece of the TCM contract included purchasing 9 computer tablets and some accessories. Steve invited Anita to describe how the Tablets can help staff. She indicated she felt that with new procedures from KCRO staff will be able to secure signatures and start services quicker and easier. She also indicated that CHS had developed a new software system that was compatible with the tablets so no down time would be experienced as the tablets were implemented. Steve then recommended to the Board that the \$8,500 for the new equipment be approved. Tom Bradley seconded the motion which passed by a roll call vote unanimously.

SERVICES COMMITTEE – PAT SCHOENRADE

Pat reminded the Board of the agency review form distributed at the last meeting and asked if there were any comments or questions to let her know.

LONG RANGE PLANNING COMMITTEE – No report

BOARD OWNED PROPERTY COMMITTEE -ALAN NAYLOR

Alan was absent so Brian reported that the property inspection of April 11th was completed and we were waiting for the written report. While there is no resolution to the bath or deck of Flora House Brian recommended to the Board that funds be appropriated to replace the sliding door on the back of the house. Brian had recommended \$1,500.00 to include labor and parts. Gary asked that the amount be

increased to \$2,000.00 so the work could be done without having to come back to the Board if the work was over the \$1,500.00 level. Steve then made a motion to approve the repair of the sliding door and Tom Bradley seconded the motion which was passed by a roll call vote unanimously.

TCM REPORT – ANITA HARTMAN

Anita reported that they had transferred all but about a few people from the KC Regional Office including 2 new cases in the past two months. Anita indicated that 760 people being served are Medicaid eligible and 373 who are not. Two brothers were able to find jobs and a young woman who moved to full time at Children's Mercy Hospital. Autism Project money was approved again though people only have till May 31st to use it.

OLD BUSINESS: Gary reminded the Board members once again to be sure and submit their forms to the Missouri Ethics Commission.

NEW BUSINESS: none

COMMUNICATIONS:

Randy told the Board to look forward to an invitation to their fundraising auction on Thursday May 23rd.

Jill reminded the Board of the fundraising event coming up on May 30th and let them know they should expect to receive invitations.

Mary Jill Webber announced that NTRC had a very successful open house and thanked the Board members who attended.

Bess told the Board about the fun run at the NASCAR raceway to support the work of Truman Neurological Center.

Julie Grower introduced herself and the work of Immacolata Manor and their Janie's Motorcycle ride on June 28th and a butterfly release on Sunday June 14, 2015.

ADJOURNMENT:

The meeting was adjourned at 7:20 pm.

Respectfully submitted,

Brian J. O'Malley, Administrative Director